

# Tech Tips



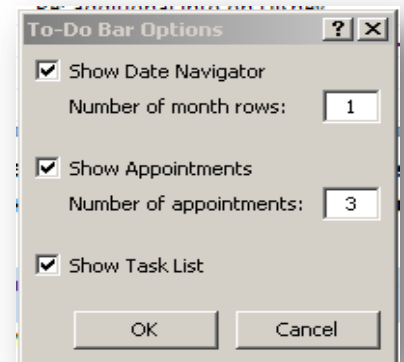
**Reminder** - Remember to submit your vote to win a mobile lab. [Enter right now](#) with one click from this email. CDW-G and Discovery Education are giving away **3 wireless labs, dozens of second prizes and three special prize packages** throughout the sweepstakes which include a complete digital signage solution. For more details check out the [prizes](#) now! You can submit your vote every day. The more you enter the better chance to win! Share with your friends and colleagues...more entries from your school improves your school's chance to win!



## **Quick Tip** - More Options for the Outlook To-Do Bar

Do you use the To-Do Bar in Outlook? If you do, below is a quick tip to change your options. If you don't use it, give it a try sometime. You get a quick view calendar, your upcoming appointments, and a To-Do list. By default, it shows one month in the Date Navigator and your next 3 upcoming appointments. But you can change these options. First of all, though, if you don't see the To-Do Bar, go to the View menu in Outlook and click on To-Do Bar, then choose Normal. To make changes to the default settings, right click on the To-Do Bar title and choose options.

From here you can have Outlook show more than one month, change the number of appointments you see, and show or hide the Task List.



Here's another option: if you only need to see extra months temporarily and want to keep your current calendar settings, drag the vertical divider to the left by one or more calendar widths - this will expand the number of columns of navigation calendar you see



## **Awesome Web Site** - [Website Safety Check](#)

At [URL Void](#), just type an internet address (URL) into the field, click the **Scan Now** button and, within seconds, a report on the site comes back.

Here is a copy of the abbreviated report on WorldStart.com. Scrolling down further on the site reveals details about which diagnostic tools were used to make the determination that this site was clean.



# URLVoid

Report	2010-06-17 20:55:00 (GMT 1)
Website	worldstart.com
Domain Hash	44cda00443ca20b73c759c9861c8bdf5
IP Address	207.126.59.171 [SCAN]
IP Hostname	171.59.126.207.static.hardathosting.com
IP Country	US (United States)
AS Number	30222
AS Name	XEROSCAPE - Xeroscape Inc.
Detections	0 / 18 (0 %)
Status	CLEAN

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Another site that performs a similar function is [Norton Safe Web](#).



Here again is a field in which a URL can be entered, followed by search results offering safety information on that site.

is this site safe?

Norton Rating



**OK**  
**SAFE**

[Site Owner? Click here](#)

**worldstart.com**

**Summary**  
Norton Safe Web found no issues with this site.

• Computer Threats:	0
• Identity Threats:	0
• Annoyance factors:	0
<b>Total threats on this site:</b>	<b>0</b>
• Community Reviews:	0

If you're concerned about the safety of a website, you now have a couple quick ways to check.