

Tech Tips



Great Idea - This week's tip shows a new feature within the Google search engine - the ability to filter results by reading level!

It is very simple to do. Just follow these instructions:

1. Go to: www.google.com
2. Click the "Advanced Search" link at the right of the search window.



3. Enter the desired keyword(s).
4. Use the "Reading Level" pull-down menu to choose the desired reading level:

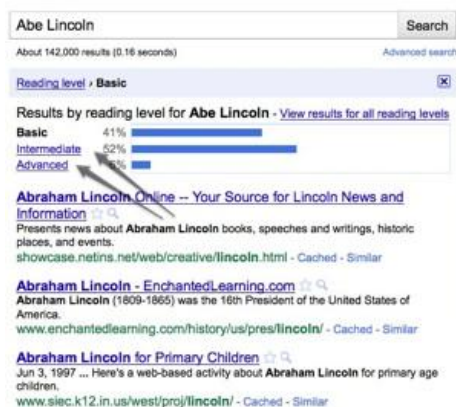
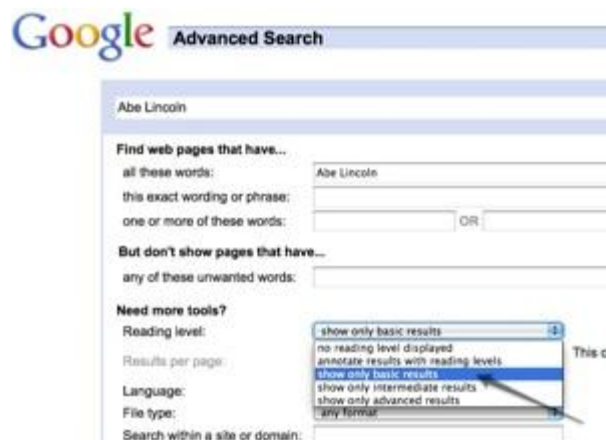
Basic

Intermediate

Advanced

5. Click the Advanced Search button at the bottom right.

6. The results page will show only pages with the desired reading level!



7. Click the links beside the bar graph at the top of the results page to switch to a different reading level. (See screen shot above.)



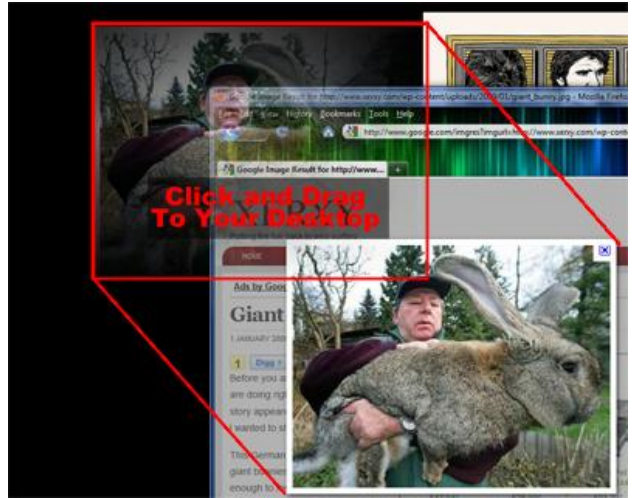
Quick Tip - Another Way to Save Internet Images

As many of you already know, saving images from the Internet to your computer has always been a matter of right-clicking and choosing **Save Image As...**, which is pretty easy by itself. Yet, there is an even quicker way, and it works in Internet Explorer, Firefox and Google Chrome! Browse over to your favorite image search (I'm using Google Images) and type in something to look for. Once your results pop up, click on an image that strikes your fancy. Now, make sure

Tech Tips

that your browser window is small enough so that you can still see your desktop, then **click and drag the image to your desktop**.

That's all there is to it! No right-clicking or "saving-as" - just drag and drop to your desktop and you're done!



Awesome Web Site - <http://www.poodwaddle.com/worldclock.swf> - this is an amazing site. You have to see it yourself.

Youpublisher is an on-line book publisher. It will take a document that you already have and turn it into an on-line book. Way cool!!

http://www.youtube.com/watch?v=F_1ZmEOfPcg